



Kit Agreement

PLEASE READ AND COMPLETE BEFORE USING THE KITS

Dear Educator,

The Outdoor Skills Afterschool kits provide exciting educational hands-on materials. Please check to see that all materials are returned on time and in good condition for the next user. Inventory the kit before and after each use.

If equipment is missing or damaged you and/or your organization will be billed for the loss. Damages from daily use will not be charged, if it is reported immediately to Julia Plugge.

By accepting this trunk you ACCEPT ALL RESPONSIBILITY for its contents.

Please understand that we don't want to penalize anyone, but we must have some way of insuring that all the materials are returned safely and in a timely fashion so that everyone has an opportunity to utilize them.

Shipping/Transportation:

The kits can be returned in person to the Lincoln Game and Parks office or to the next person on the calendar. Transportation of the kits shall be arranged between those who have the kits checked out.

Reporting Form:

We hope the Outdoor Skills Afterschool kit is a success in your classroom/program. Please complete the reporting form, as it is important for funding this program. It is also valuable to know how many students we are educating across the state. Reporting form can be found in your instructor binder or cd.

Thank you in advance for taking special care of these special items.

Complete a contract for each different grade level.

Kit #	Grade Level	Specific Lessons Plan to Use
1 2 3 4 5 6 7 8	K-2 3&4 5&6 7&8	

Name _____ Organization _____

Signature _____ Phone: _____ Email: _____

Complete and return form immediately after receiving the kit.

Julia Plugge

Nebraska Game and Parks Commission

2200 N. 33rd, Lincoln, NE 68520

Julia.Plugge@nebraska.gov

Fax: (402)471-5433

Phone: (402)471-6009

NGPC Office Use Only

Date returned or exchanged locations: _____

Signature of who checked kit after use: _____

Approved: _____

Damages/Missing: _____